

COMPARATIVE LITERATURE:

INSTRUCTIONS FOR FILLING OUT ACADEMIC PROGRESS REPORT FOR
THIRD YEAR STUDENTS AND BEYOND

In describing your academic progress, please respond to all the issues below that apply to your status in the program. ***Please review the requirements on the website FIRST to review which steps you should be taking in which year***

--Note any course or language requirements completed this academic year. If you have not yet completed all your course or language requirements, please provide titles of courses and dates of planned completion

--Note if you have passed your oral examination this academic year. If you have not yet passed your oral examination, please list your oral examination committee members, discuss the consultations you have had with them concerning your lists and your exam format, how often you have met with them, and the date, tentative or fixed, for the exam. ***Students who do not pass the exam by Spring of 4th Year will be put on probation and risk withdrawal from the university***

--Note if you have completed an approved dissertation proposal this academic year. If you have not yet completed an approved dissertation proposal, please note when you intend to do so. ***Please note that to maintain momentum you should have a draft circulating the quarter after your exam and that you must have your proposal hearing no later than three quarters after the exam***

List your dissertation committee members, discuss any drafts you have written, note the consultations you have had with them concerning your proposal, and the date, fixed or tentative, for your proposal hearing. ***Students who have not passed the proposal hearing and been admitted to candidacy by Spring of 5th year will be put on probation and risk withdrawal from the university***

--If you are an official doctoral candidate (i.e., have an approved dissertation proposal), discuss the progress you have made on your dissertation. Please list your dissertation committee members, describe what you have submitted to your committee, how much writing your committee has approved, and what your current plans are for completing the dissertation.

-- If five quarters or more have passed since you were admitted to candidacy, including summer quarter, and you are about half way through your dissertation, you are expected to have a colloquium with your dissertation committee to discuss your progress. Please note whether you have had such a meeting and, if not, what arrangements you have made for having such a meeting in the near future.

--Please also note any teaching positions or other jobs you have held this year.

The deadline for the 2015 report is THURSDAY MAY 8.

Meeting this deadline with a full and complete record is required to confirm all summer stipends

The form is on the next page

ACADEMIC PROGRESS REPORT FOR STUDENTS 3rd YEAR AND BEYOND

Due 2015: THURS May 8

Please follow the instruction sheet attached to this form.

Name _____

Year in Program _____ (3rd, 4th, 5th, 6th, etc.)

Signatures required as follows:

Dissertation students: Director and readers

Students preparing exams (3rd or 4th years): Chair of examining committee

(ALL students should aim to complete the exam in the third year and **MUST** do so by spring of the fourth year)

Third years who do not have an exam committee should explain why not and submit this form to the Director of Graduate Studies for comment

Note: Signature signifies that the faculty member has read and approved the academic progress report.

SIGNATURES HERE: